

## **RVMB Application for Standard Approach Approval**

As per Bylaw 48-2024: of the Resort Village of Manitou Beach, construction, alteration or relocation of an approach within the Resort Village cannot be undertaken without written approval from the municipality. Download an application for approach approval form our website or contact the village office for a paper copy to get started.

### **Application Process**

Applications must be made by the land owner of the property to which the approach would or does grant access. Applications shall consist of a completed Application for Standard Approach Approval and a \$250 fee. All new approaches require the installation of a culvert to aid in the dispersal of water during spring run off and storm water drainage. Applicants must flag/stake out location of proposed approach and must indicate the flag/stake locations on the completed diagram included on the application form.

If a written notice of approval is granted, construction must be completed within 5 months or such period as specified in the written notice of approval or the applicant may be required to submit a new application and inspection fee. All new approaches are required to have a culvert, the minimum required size will be determined by the municipality after a site inspection.

Approach construction must conform to all conditions outlined in the written notice of approval, the general regulations listed below and any other existing government regulations, policies and bylaws.

### **General Regulations**

- The approach shall be constructed with clean clay earth, free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock.
- All approaches shall be constructed in the following manner:
  - Minimum of 300mm or 400mm = 12 or 16 inch diameter culvert, as directed by the Director of Public Works or their designate. All culverts installed must be corrugated metal pipe with whistled ends (beveled). All culverts are to be sized to the drainage requirements of the ditch.
  - In the instance that there is no ditch depth, then approval from the Resort Village will be required for excavation to create a channel for storm water along the length of the applicant's property.
  - All approaches shall not be built over top of curb stops.
  - All topsoil must be removed by the applicant (or contractor on behalf of the applicant), from ditch prior to culvert installation for ease of water flow.
  - Approach surface must be crowned with a minimum of 300 mm = 1 foot of compacted clay cover at the shoulders of the approach with finish grade at a minimum of 50 mm (2 inches) of 20 mm (¾ inch) crushed gravel, compacted
  - Culvert inlet and outlet aprons to be constructed with rip-rap.
  - Culvert markers must be installed at the top of both ends of the culvert.
  - Road approaches within proximity to a provincial highway must obtain highways approval. Municipal approaches must maintain a safe of distance from roadways and laneways intersections.
  - Road approaches should be aligned perpendicular with the road centerline unless otherwise instructed by the Director of Public Works or their designate.